



APPLICATION FORM

(Please fill-in this form in BLOCK-LETTERS format)



DATE APPLIED		29 NOV 2023			APPLICATION NO.							
SURNAME : DARJI				GIVEN NAME : SAMJHANA			MIDDLE NAME :					
DATE OF BIRTH		07 NOV 1993			PLACE OF BIRTH							
NATIONALITY		NEPALI		SEX	FEMALE		RELIGION		HINDU		AGE	30
HEIGHT	5.2" FT	WEIGHT		60 KG		NO. OF CHILDREN				THEIR AGES		
FAMILY STATUS												
SINGLE	YES	SINGLE PARENT		MARRIED			SEPARATED		WIDOW			
NO. OF BROTHERS			THEIR AGES			NO. OF SISTERS			THEIR AGES			
ACADEMIC QUALIFICATIONS												
COURSE(s) COMPLETED		NAME OF SCHOOL					YEAR					
							FROM		TO			
ELEMENTARY												
HIGH SCHOOL												
COLLEGE/COURSE UNIVERCITY/COURSE		BACHELOR'S DEGREE							2015			
VOCATIONAL												
OTHERS												
WORK EXPERIENCE												
(List of all working experience starting from the most recent)												
FROM	TO	(1) NAME OF COMPANY/EMPLOYER/COUNTRY				POSITION		DUTIES&RESPONSIBILITIES				
2018	CURRENT	THE EVEREST HOTE/NEPAL				ROOM & DESK ATTENDENT		GUEST SERVICES, ROOM MANAGEMENT				
HOBBIES												

SAMJHANA DARJI

OBJECTIVE

To obtain challenging position with a company, that utilizes my communicational analytical skills and customer service experience. A place where I will be encouraged and permitted to be an active participant. As a well as a vital contributor in the development of the company.

EXPERIENCE

- Worked as Desk Attendant at Everest Hotel for 2 years.
- Worked as Room Attendant at Everest Hotel for 2 years.

EDUCATION

- Secondary School Certificate from Gamvir Samundra Setu Higher Secondary School,(2069B.S)
- High School certificate from Kanjirowa National Higher Secondary School.(2072 B.S)
- Bachelors in BBS at CCRC.(result waiting)

SKILLS

- Team work
- Communication
- Problem Solving
- Management
- Time Management
- Basic Computer Knowledge.

RESPONSIBILITY

- Developing Workplace Policies.
- Administering pay and benefits.
- Retaining talent
- Training employees.
- Complying with regulations.
- Maintaining Safety.

DECLARATION

I Hereby accept that the information provided above is Authentic & Complete to the best of my knowledge & belief.



PERSONAL DETAILS

Name	: Samjhana Darji
DOB	: 07 NOV 1993
M/S	: Unmarried
Nationality	: Nepali
Language	: English
	: Hindi
	: Nepali
Religion	: Hindu
Weight	: 60 kg
Height	: 5.2 ft