

# **CURRICULUM VITAE**

**MANJEET SINGH**



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## **CAREER OBJECTIVE:**

Seeking challenging assignments in customer care, supply chain management with an organization of repute. To utilize my knowledge, skill and experience towards the growth of organization and achieve the organization goals.

## **EDUCATIONAL QUALIFICATION:**

- 10<sup>th</sup> passed from Uttarakhand Board in 2008.
- 12<sup>th</sup> passed from Uttarakhand Board in 2010.

## **CORE COMPETENCIES:**

Leadership skills that utilize persuasion and motivation to attain organizational goals is the most desirable management quality, followed by honesty, integrity, ethical behavior, tactfulness, openness and cultural awareness.

- Ability to accept responsibility.
- Self-confidence, motivation, drive and tenacity.
- Ability to enhance organizational performance.
- Ability to clearly delegate tasks and responsibilities.
- The propensity to recognize and acknowledge other people's ideas.

## **JOB RESPONSIBILITY:**

- As a Commi-I, responsible for comply with the conditions of the food hygiene policies.
- Responsible for accepting store deliveries are also part of the Commi-I Chef duties.
- Coordinate and participate with other sections of requirements, cleanliness, wastage and cost control.
- Control food stock and food cost in his section/kitchen.
- Cook food and prepare top-quality menu items in a timely manner.
- Communicate assistance needed during busy periods
- Commi-I Chef are also required to ensure that all stocks are well maintained.

**ORGANIZATIONAL EXPERIENCE:**

- **Ramada By Whyndham**, Dehradun, Uttarakhand.  
Tandoor Commi- I  
09/2021 to till date. Got a confirmation letter on 04.03.2022  
*Received an **Appreciation Letter** for excellent outdoor catering services hosted for 'The President of India at Governor's House, Dehradun' on 26.03.2022.*
- **Kailash Prabat LLC Restaurant**, Dubai.  
General Cook  
09/2017 to 09/2019
- **Hotel Sea Princess Mumbai**, Mumbai, Maharashtra.  
Tandoor Commi- II  
05/2015 to 05/2017
- **Ajanta Hotel Mumbai**, Mumbai, Maharashtra.  
Tandoor Commi- II  
06/2014 to 05/2015
- **Ajuba Hotels & Residency**, Patiyala, Punjab  
Tandoor Commi- III  
02/2013 to 03/2014

**PERSONAL DETAILS:**

Father's Name : Mr. Chatar Singh  
Mother's Name : Mrs. Sulochana Devi  
Date of Birth : 12.07.1992  
Languages known : Hindi & English  
Nationality : Indian  
Gender : Male  
Marital Status : Married

**DECLARATION:**

I hereby declare, that the above mentioned particulars are true to the best of my knowledge and belief.

Date:

Place:

(Manjeet Singh)