

# CURRICULUM VITAE

## ARJUN DHAKAL

### Application For The Position: F & B Waiter

**Objectives:** - My objective is to see myself as an important part of a Reputed organization and an effective employee who is fluent in skills and knowledge and is well trained. I will try to do my best to achieve an excellent goal for the company & myself as well.

### PERSON DETAILS: -

**Address:** -Dist. – Banke

**City-** Nepalgunj

**Country -** Nepal

**Date of Birth –** 20/08/2003

**Gender –** Male

**Marital Status –** Single

**Father Name –** Ram Chandra Dhakal

**Mother Name –** Tara Dhakal

**Nationality –** Nepali

### Passport Details

**Passport No –** BA0225056

**Issue Date –** 4 Aug 2023

**Expiry Date –** 3 Aug 2033

### CONTACT

**PHONE:**

+9779826557380

**EMAIL:**

arzundhakal786@gmail.com

### HOBBIES

Listening Music

Playing Badminton

Dancing

Reading Books

Socializing

Travelling

### Languages Known

Nepali

English

Hindi

### EDUCATION

ABC RESIDENTIAL SECONDARY  
SCHOOL

**2019 AD – 2020 AD**

**2.95 GPA IN SEE (SECONDARY EDUCATION EXAMINATION)**

### UNIVERSAL ACADEMY OF HOSPITALITY MANAGEMENT

**01/11/2021– 21/04/2022**

**3.84 GPA IN PROFESSIONAL DIPLOMA IN HOTEL MANAGEMENT**

### WORK EXPERIENCE

Having 3 years of work experience as a Waiter in four-star hotel at  
Madhavan Suites by The Blues Hotels & Resorts, Dwarka-Gujarat, India

### **PROFESSIONAL SKILLS:**

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- \* **Good English communication**
- \* **Ability to learn fast**
- \* **Professionalism & reliability**
- \* **Hard working & sincere**
- \* **Friendly & co-operative**
- \* **Software knowing (WINHMS)**
- \* **Punctuality**
- \* **Guest handling**
- \* **Salesmanship**
- \* **Telephone handling**

### **PERSONAL SKILLS:**

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- \* **Good listening skill**
- \* **Patience**
- \* **Teamwork**
- \* **Effective communication skill**
- \* **Customers service skill**
- \* **High energy**
- \* **Physical strength**

### **Declaration:**

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**I hereby state that all the information noted above is accurate to the best of my beliefs & I take full responsibility for the Correctness of the information.**

**ARJUN DHAKAL**







# Universal Academy of Hospitality Management

## CERTIFICATE OF ACCOMPLISHMENT



This is to Certify that MR. ARJUN DHAKAL son of MR. RAM CHANDRA DHAKAL an inhabitant of Ganeshpur 04, Banke, Nepal was bonafied student. He has sucessfully completed "PROFESSIONAL DIPLOMA IN HOTEL MANAGEMENT" during the period of 01 Nov 2021 to 21 Apr 2022. He was well behaved and bears a good moral Character. We wish his all success.

REG : EC9527226

*John J. J. J.*  
Academy Chief

Affiliated to:



Associated with:



Dhambojhi 1, Surkhetroad Nepalgunj, Tel:081-531322, email:uahmpj16@gmail.com, www.uahmedu.com

MADHUVAN SUITES BY BLUES



**TO WHOM IT MAY CONCERN**

This is to certify that Mr. **Arjun Dhakal** has worked as capacity of job **F&B Steward** in **F&B Service** department at **Madhuvan Suites by The Blues Hotels, Dwarka** from **18<sup>th</sup> December, 2021** till **31<sup>st</sup> October 2022**.

We found his very good at communication, hardworking and honest. His service was found to be satisfactory in carry out the job duty. His command over job is good enough.

Hence, wishing him best of luck for future endeavors.

Authorized Signatory,

[ HR Manager ]

Sumit Yadav

**Madhuvan Suites By Blues Hotels.**

Porbandar Dwarka national Highway, Near Sai baba Mandir, Next to HP petrol Pump, Vill Baradiya, Dist  
Devbhoomi Dwarka

E: [anilk@theblueshotels.com](mailto:anilk@theblueshotels.com) W:- [www.theblueshotels.com](http://www.theblueshotels.com).

MADHUVAN SUITES BY BLUES



TO WHOM IT MAY CONCERN

This is certify that Mr. Arjun Dhakal has worked as capacity of job as F&B Captain in F&B Service department at Madhuvan Suites by the Blues Hotel, Dwarka from 01<sup>st</sup> November, 2022 till 30<sup>th</sup> September, 2023.

We found him very good at communication, hardworking and honest. His service was found to be satisfactory in carry out the job duty. His command over job is good enough.

Hence, wishing him the best of luck for future endeavors.

Authorized Signator ;,

[ HR Manager ]

Sumit Yadav.

MADHUVAN SUITES BY BLUES HOTELS  
(A UNIT OF OM ENTERPRISE)

Authorised Signatory

**Madhuvan Suites By Blues Hotels.**

Porbandar Dwarka national Highway, Near Sai baba Mandir, Next to HP petrol Pump, Vill Baradiya, Dist  
Devbhoomi Dwarka

E: [anilk@theblueshotels.com](mailto:anilk@theblueshotels.com) W:- [www.theblueshotels.com](http://www.theblueshotels.com).



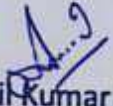
**TO WHOMSOEVER IT MAY CONCERN**

**Ref: Klinn/ IT /01/12/2021**

This is certify that Mr. Arjun Dhakal S/O Mr. Ram Chandra Dhakal student of Universal Academy Hospitality management Nepalgunj Nepal has successfully completed six month Industrial training with us on four major department Front office , F&B Service , Housekeeping , F&B Production . from 1 July, 2021 to till Dec 01, 2021.

During his training we found him to be sincere & hardworking willing and eager to learn.  
We wish him best for his future endeavours.

For Kalptaru Lords Inn

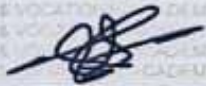
  
Anil Kumar Jha  
(General Manager)



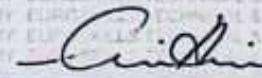
# **ETVA**

**EUROSKILLS TECHNICAL &  
VOCATIONAL ACADEMY**  
891171-W

It  
is hereby granted to  
**Arjun Dhakal**  
for successfully completing all the  
requirements that have been endorsed by the  
Committee and is qualified to be awarded  
**PROFESSIONAL DIPLOMA IN HOTEL MANAGEMENT**  
during the period of Nov 01, 2021 to Apr 21, 2022  
through technical collaboration.



**Director of Euroskills**



**Director of Technical  
Committee**



**EC9527226**



# ETVA

## EUROSKILLS TECHNICAL & VOCATIONAL ACADEMY

891171-W

### PROFESSIONAL DIPLOMA IN HOTEL MANAGEMENT

Name : Arjun Dhakal

Sex : Male

Nationality : Nepalese

Citizenship No : 66-01-77-02855

Registration Number : ELS1100012627

Date Of Birth : 20-08-2003

Date Of Admission : November, 2021

Date Of Award : 08-07-2022

Semastar 1						
Sl.No	Subject Code	Subject	Credit	Grade	Status	
1	DHM1144	Food & Beverage Operation	4	A-	Distinction	
2	DHM1124	Housekeeping Operation	4	A	High Distinction	
3	DHM1163	Food Production Operation	4	A	High Distinction	
4	DHM1134	Front Office Operation	4	A	High Distinction	
5	DHM1153	Hospitality English I	3	A-	Distinction	
6	DHM1114	Introduction to Hospitality & Tourism Management	4	A-	Distinction	

CGPA : 3.84

Percentage	Grade Point	Grade Symbol
80.00-100.00	4.00	A
75.00-79.00	3.67	A-
70.00-74.00	3.33	B
65.00-69.00	3.00	B+
60.00-64.00	2.67	C
55.00-59.00	2.33	C+
50.00-54.00	2.00	D
47.00-49.00	1.67	D+
44.00-46.00	1.33	F
40.00-43.00	1.00	F+
1.00-40.00	0.00	G

Director of Technical Committee



Lot 1

No 11-15-17-1 Jalan SS26/4, Taman Mayang Jaya, 47301 Petaling Jaya, Selangor, Malaysia.