



FMW HUMAN RESOURCES INTERNATIONAL CORPORATION

POEA 027-LB-020819-R

MA. J. J. JOAN TORRALBA CHAN

187 Mayor Jaldon St., Zamboanga City



PERSONAL INFORMATION:

Birthdate : 06th February 1989
Age : 32 years old
Sex : Female
Height : 5'6"
Weight : 80 kgs.
Nationality : Filipino
Religion : Roman Catholic
Status : Single
Father's Name : Fernando R. Chan
Mother's Name : Mrs. Narcisa T. Chan

Person to be contact in case of emergency:

Name : Fernando R. Chan
Address : 187 Mayor Jaldon St., Zamboanga City
Contact No. : 00639358126301

OBJECTIVE:

To be part of a company where I can be an asset and contribute in attaining the mission, vision, and goals of the institution.

EDUCATION:

Room 404, Dona Feliza Syjuco Bldg., Remedios St. Cor. Taft Ave, Malate, Manila, 1004
(02) 280 9471



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BRENT HOSPITAL AND COLLEGE INCORPORATED

R.T. Lim Boulevard, Zamboanga City Phil.

October 07, 2016

Health Care Services NCII

Special Order No.: 0973-HCS205-015

BRENT HOSPITAL AND COLLEGE INCORPORATED

R.T. Lim Boulevard, Zamboanga City Phil.

June 26, 2018

Caregiver NCII

Certificate No.:18097302009670

COMPUTER TECHNOLOGY INSTITUTE

Baliwasan Chico, Zamboanga City, PHIL.

June 2009 – March 2010 (Undergraduate)

Hotel Restaurant Management

ZAMBOANGA CITY HIGH SCHOOL MAIN

Petit Barracks, Zamboanga City, PHIL.

March 2009

EMPLOYMENT HISTORY:

BRENT HOSPITAL AND COLLEGE INC.

King Agency

Nursing Department

**Room 404, Dona Feliza Syjuco Bldg., Remedios St. Cor. Taft Ave, Malate, Manila, 1004
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Nursing Attendant / Health Aide

R.T. Lim Boulevard, Zamboanga City Phil.

10th January 2018– 11th March 2019

Duties and Responsibilities:

- Assist residents with performing basic tasks such as eating, dressing and toileting when necessary.
- Respond immediately to calls from patients for assistance or treatment and alert medical staff to pending emergency situations.
- Encourage all residents to get exercise and participate in scheduled activities.
- Engage in housekeeping tasks such as replacing linens on beds, cleaning patient rooms and removing and replacing trash bags.
- Work with dining room personnel to ensure that all residents get the correct meals and that all residents are able to eat. Getting vitals sign of the patient and record.

BRENT HOSPITAL AND COLLEGE INC.

King Agency

Nursing Department

Orderly

R.T. Lim Boulevard, Zamboanga City Phil.

03th September, 2016 – 10th January 2018

Duties and Responsibilities:

- Provide hands-on care to patients in a variety of settings, including hospitals, nursing homes, and mental health facilities.
- Perform routine tasks under the supervision of registered nurses.
- Take patient's temperate, pulse, and respiration rate. Take blood pressure and determine if range is abnormal. Set up equipment. Store and move supplies.
- Observe patients' physical, mental, and emotional conditions.
- Report violent behavior. Follow proper procedures for lifting and moving patients.
- Accompany body to morgue. Insert catheters and administer bladder irrigations.
- Perform enemas.

SKILLS:

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Computer Literate

- Microsoft Office including Excel, Word, and PowerPoint
- Good typing skills

Interpersonal

- Ability to work independently
- Detail oriented; able to multi-task

Communication

- Good written and verbal communication skills (English Language)
- Basic knowledge in Arabic language

CONFERENCE/SEMINARS ATTENDED:

BLS – FOR HEALTH PROVIDER COURSE

Phil Heart Association Inc., WMSU Z.C.

16th July, 2018

ARABIC LANGUAGE AND SAUDI/GULF CULTURE

TESDA Zambo. City, Philippine

11th July 2016 to 12th August 2016

ASSIST IN PATIENT'S MOBILITY

Brent Hospital and College Inc. Z.C

7th October 2016

ASSIST IN BIO-PSYCHOLOGICAL SUPPORT CARE OF PATIENT

Brent Hospital and College Inc. Z.C

7th October 2016

PREPARE AND MAKE UP BED



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Brent Hospital and College Inc. Z.C

7th October 2016

ASSIST IN PATIENT TRANSPORT

Brent Hospital and College Inc. Z.C

7th October 2016

CHARACTER REFERENCES:

MS. MALOU BURLOS

Midwife

Sinunuc, Zamboanga City

Contact #: 00639265817233

MS. GINA SURIAGA

Supervisor Nurse

Southcom Vil., Zambo. City

Contact #: 00639176066670

MS. CHESKA BIANCA ALVAREZ

Nurse

Sto. Nino, Zambo City

Contact #: 00639272389724

I HEREBY CERTIFY that the above information's are true and correct to the best of my knowledge and belief.



**FMW HUMAN RESOURCES
INTERNATIONAL CORPORATION**

POEA 027-LB-020819-R

SSS No.: 34-6224884-7

TIN No.: 481-790-367

Phil Health No.: 14-201462366-2

Passport No.: P2720120B

MA. J. J JOAN T. CHAN

Applicant